Radwin
User Guide for
Administrator

Record of Amendments

Keep this record in the front of the User Manual. When the document has been amended write the amendment number, the date, the paragraph numbers affected by the amendment and your initials in the table below.

Amendment Number	Amendment Date	Reason for Re-Issue (Paragraph Number (s) Amended)	Amended by
1.0	21st January 2010	Issue 1	MM

Contents

Introduction

The standard installation of Radlog For Windows allows users full control of the Radwin software.
The Administration software allows users and profiles to be created, providing the ability to limit a users functionality.
The Toolbar Tools button, the Edit Menu, or a Right Mouse Click on the right hand list may be used to Create/Edit/Delete items.

Configuration

A folder must be specified that all users can Read. Only the Administration software requires Full Control of this folder.
This folder stores the user information. If it does not exist it will be created.
Select 'Radwin Users and Profiles', followed by Create/Add path from the tools menu. This creates the login path, or will allow an existing login path previously created to be modified. Multiple login paths may be created if required, allowing Users and Profiles to specified independently for multiple systems.
Users and Profiles may now be created.

Profiles

Create a new profile. Profiles have unique codes in the range 0 to 255. Enter a code for the profile and select the software options required (make sure that an administrator profile is created to allow access to the administration software with user logon).
Create as many profiles as required for the different levels of user. Profiles may be copied using the 'Save As' option on the profile editor. Profiles may also be copied to alternative logon paths here, allowing quick configuration of multiple systems.

Users

Create a new user. Users must have a unique username. Enter the user information and password, and select a profile to control there Radwin user writes.
Creates all required users.

Radwin Installations

Radwin installs a file called 'radwin.pwd'into the program directory i.e. 'c:\radwin'. If this file is deleted or corrupted, the software will ask for the user to login.
To configure radwin installations to logon, in Setup, specify the login path.
If the administration folder is not the radwin program directory, remove the 'radwin.pwd' file from the program folder.
When any part of Radwin is now started, it will ask the user to log in.
This must be performed on each Radwin installation that requires logon.

Basic Instruction

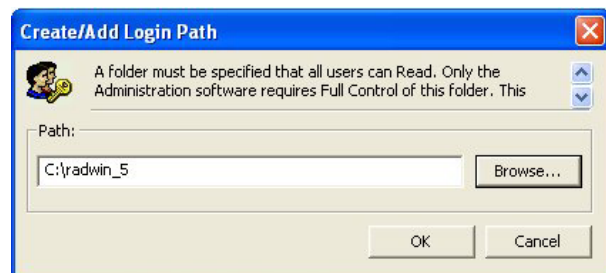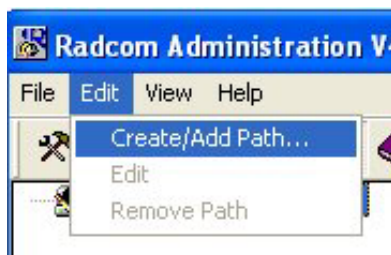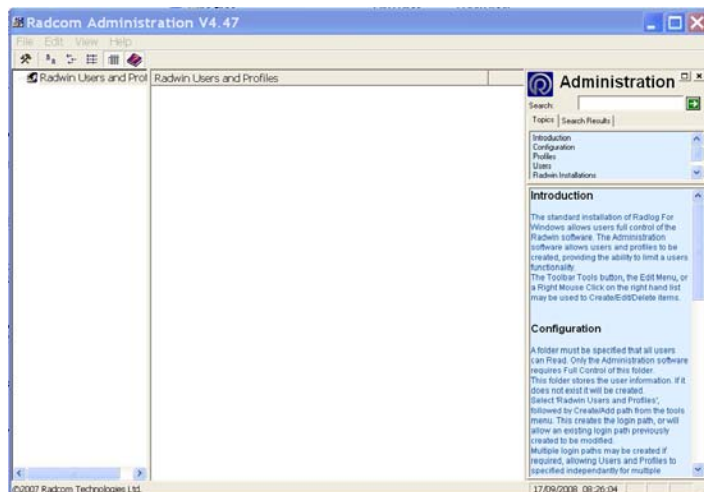**Run Radwin Administration Software**   Admin32.exe
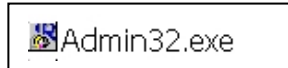
Step 1

Set path for admin settings
This should be a read only area for users.
- Edit –> Create Admin Path

Select Edit then enter a path for the control file to be held in

The Login Path holds information about users and profiles for Radwin. This should be a folder which all users can read. It can be on a network server. Only the administrator requires full control over this folder. If the folder does not already exist Radwin will create it.

Click OK to create the path.

The software will now show
on the left hand side…
 Users
 Profiles
 Database Paths

NOTE
Profiles – Sets up what users can do – assign program access
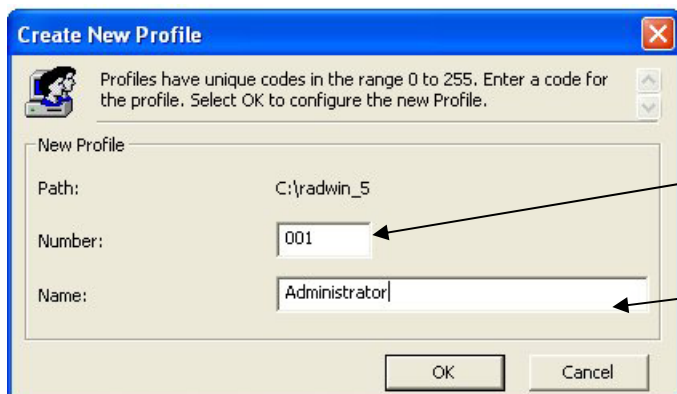Users – Assign the profiles to users

Step 2
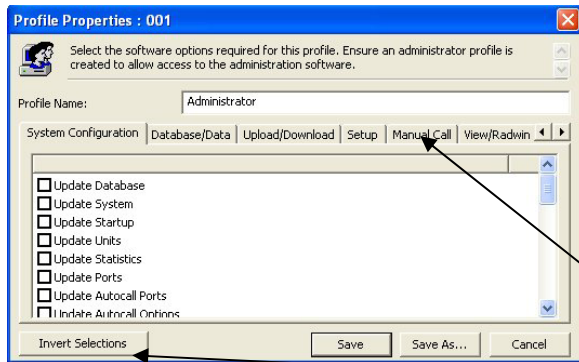Create an Administrator Profile with access to everything

Click Profiles
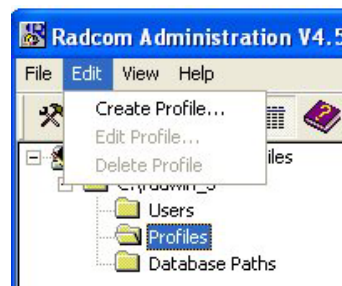
Click Edit & then Create Profile

Give your new profile a number (anything)

Give your profile a name (Administrator)

Click OK

Now select the software options for this profile. As this is the administrator profile you should Enable everything

Now select the software options for this profile. As this is the administrator profile you should Enable everything.

Click each tab in turn, and then click Invert Selection. This will tick everything on selected tab

Click Save when all the boxes on every tab have been ticked.
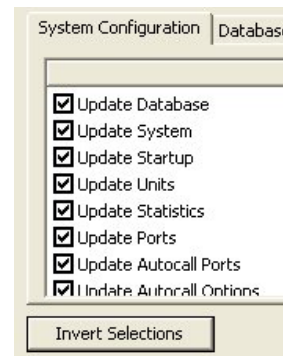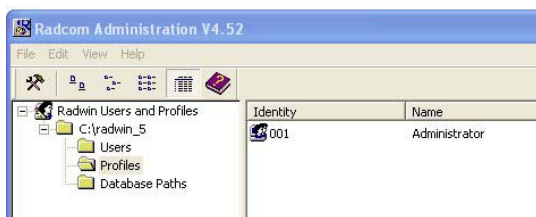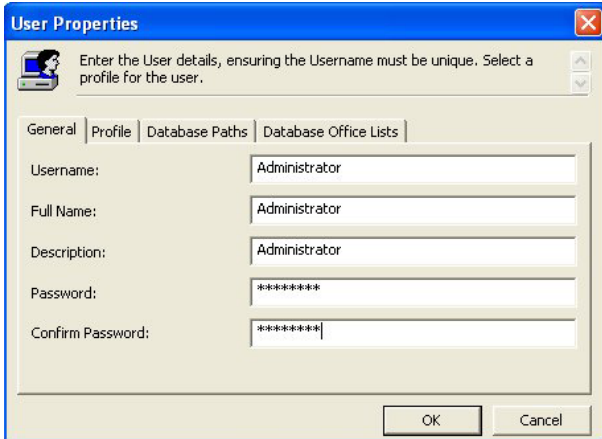

The Administrator profile has now been created

Step 3

Create an Administrator User and assign the Administrator profile to this user

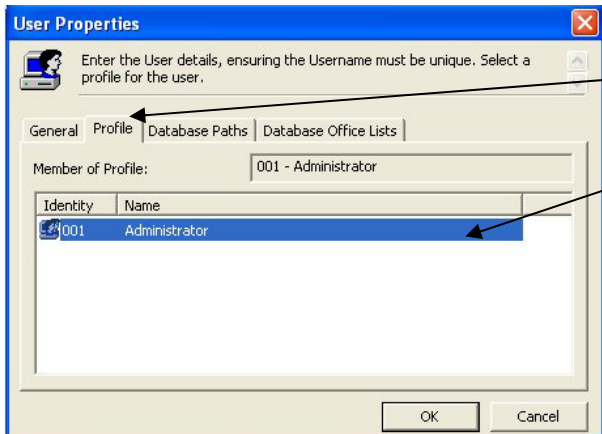

Click Users

Click Edit and then Create User

**Enter a Username
(THIS IS CASE SENSITIVE)
Enter a Full Name
Enter a Description
Enter a Password
(THIS IS CASE SENSITIVE)
Confirm the Password
(THIS IS CASE SENSITIVE**

You could use Administrator for all these fields.
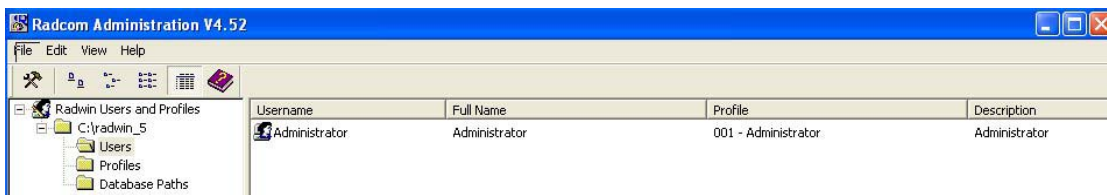
Click the Profile tab

Click the Administrator profile.

After clicking the profile tab click OK to save the changes.

The administrator user has now been created and has been assigned the administrator profile.

NOTE
Other profiles can be created with lower privileges
Other accounts can be created and these can have the newly created profiles assigned to them.

Step 4
Locate the folder which contains your Radwin software (usually c:\radwin).
Rename or Delete the "Radwin.pwd" file held in the directory.

Step 5
Run Radwin Setup

> **You should see a user name and password box**
> **If you do not see a username and password box then you need to check or re-do step 4**

Log on with the Radwin Administrator username and password which you created during step 3 of this manual. Remember that the username and password are case sensitive.

In the Login Path box type the login path which you used on step 1 of this manual. Click OK and Radwin Setup should start.

NOTE
Each time you run any Radwin application you will need to enter a username and password. The Login Path will be remembered.
You should see a username and password box.
If you do not see a username and password box then
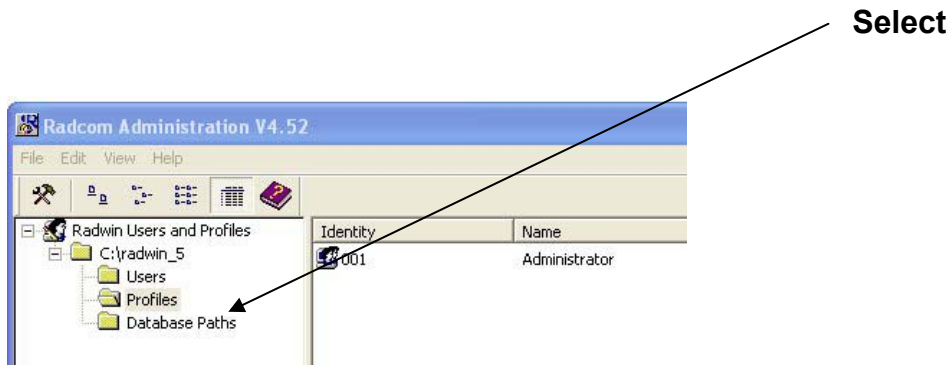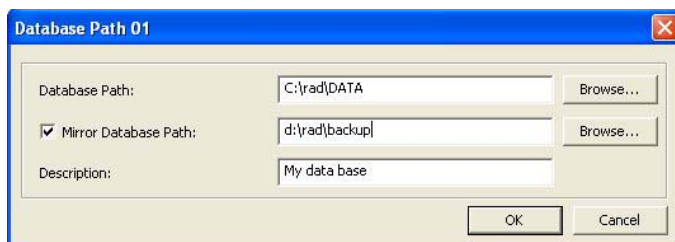**you need to check or re-do step 4.**

ADVANCED

Data Base

NOTE
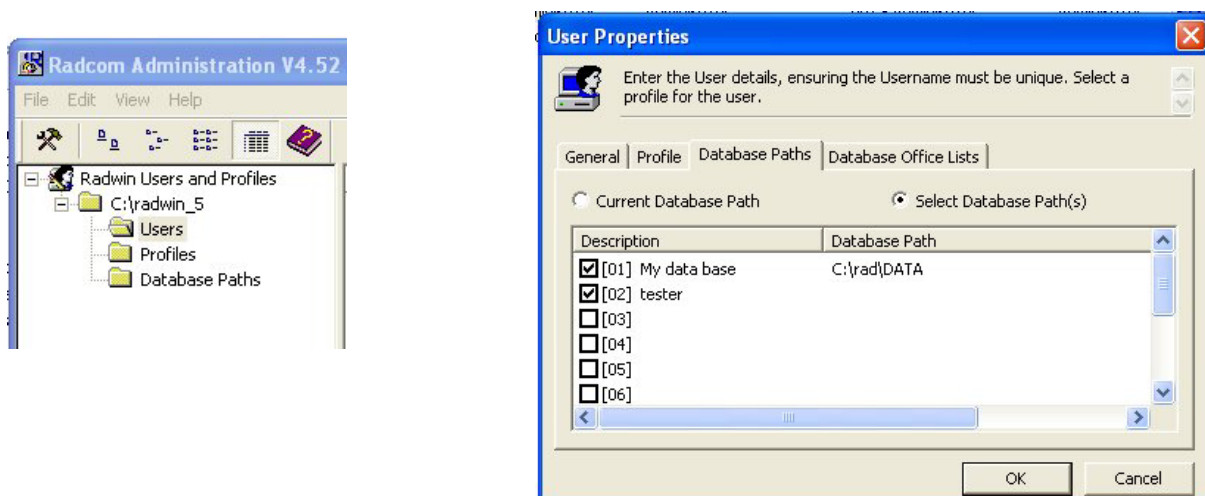**If are only using 1 data base it is not necessary to setup this up it will use the current data base**
If you are using Mirror Image and or an addition data base and wish to restrict access then

Select

Enter the names for the data base(s)

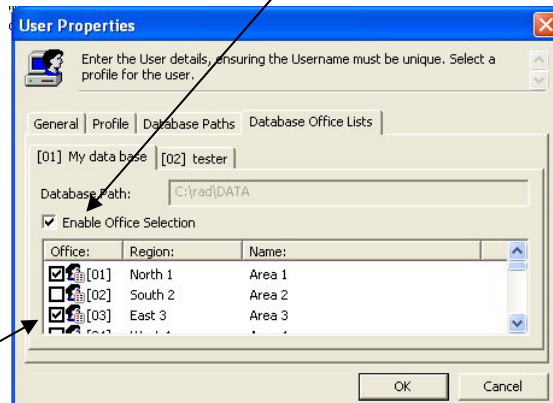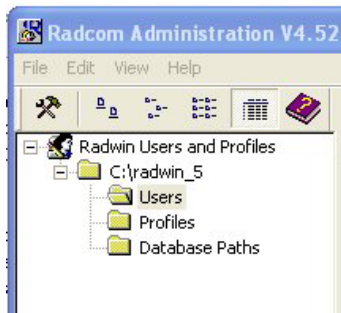**Ok go back select User - Database Paths and enable the required data bases**

OFFICE SELECTION

NOTE
The office system must be setup in the system configuration and each location must be allocated an office for this to work

Select User – Database Office Lists – enable Office Selection

and enable the required office(s)