



<b>Ref: FAQ0268</b>	<b>Version: 1.0</b>
<b>Title-Radwin Database import excel data</b>	
<b>Made By: AB 21/09/15</b>	<b>(Issue 2)</b>

## Radwin database – how to import data from an excel spreadsheet

The csv must have an identity (zone/location)

So for each logger that you wish to import data from the identity need to be set up as follows i.e. a single identity (zone and location)

Identity	Name	Serial No	Mobile No
HOPD527	Quarry Hills Lane	16573	+447500087096

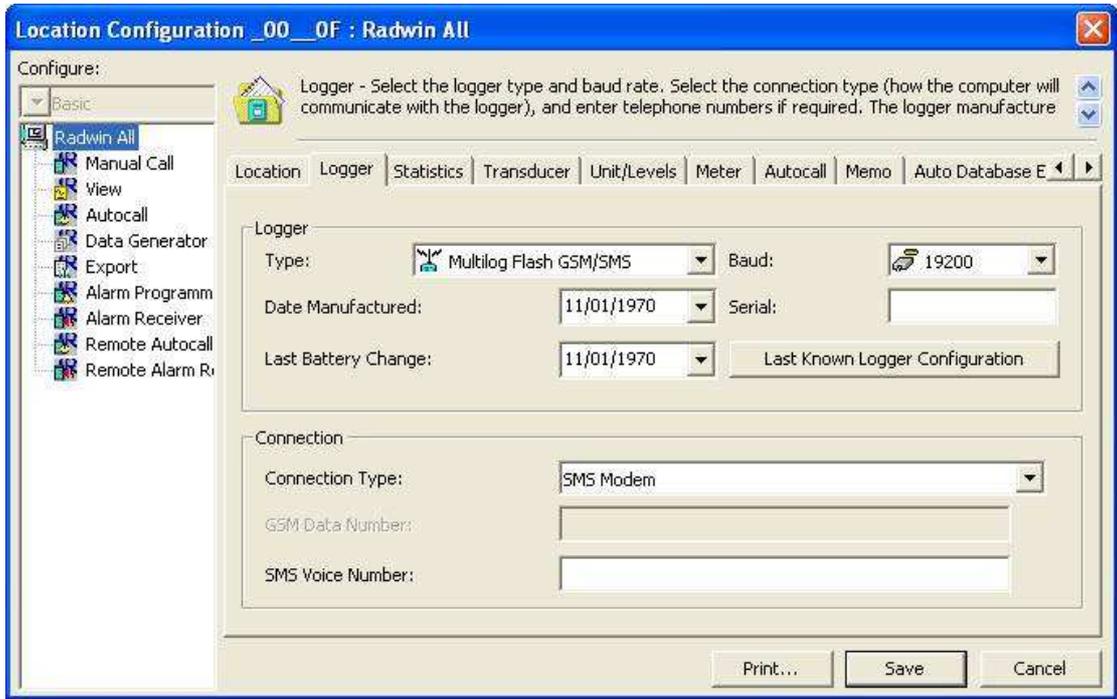
In Excel save the data as CSV (Comma Delimited)

Then open the 'RADWIN SETUP' module

Note –

1. As an import will not overwrite existing locations you may need to create new database locations (setup)
2. The import file will not carry a logger type so, if you have a specific logger type required create a default logger (setup) with that logger type

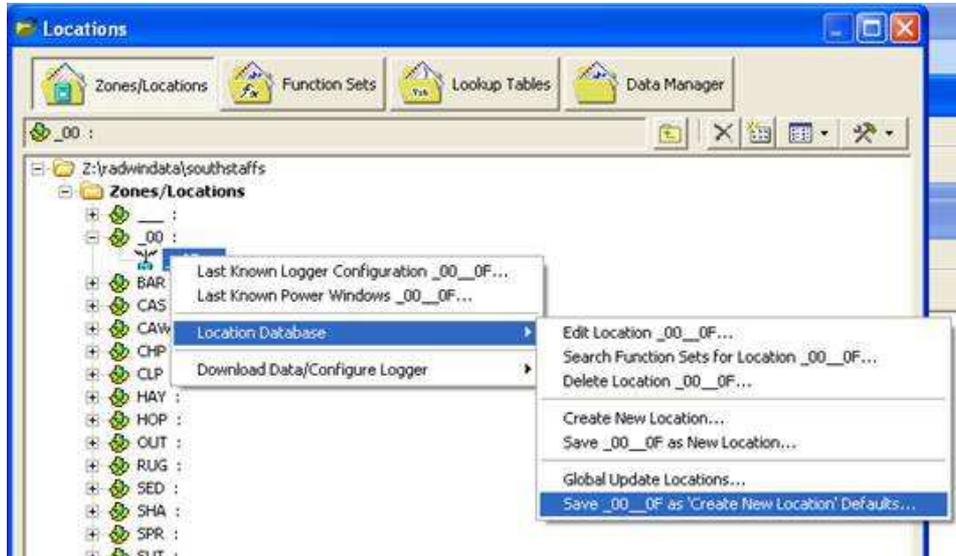
For example if I wanted to import SMS Multilogs this is the default I created





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Then in item configuration, right click on the default location > location database > Save ..... as 'Create New Location' Defaults

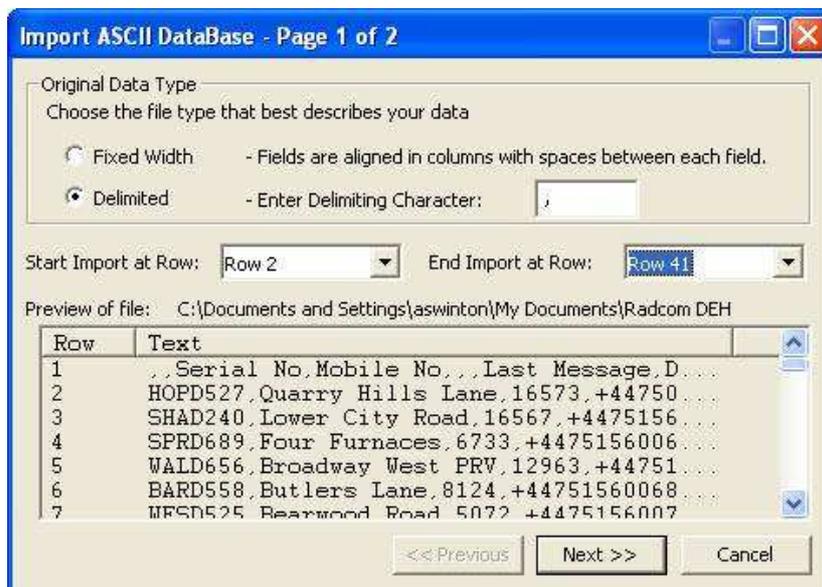


Once you have created the surrogate loggers in the database then Close Setup

For the DATABASE IMPORT then -

Open Radcom Database Export  
Go to Options > Import ASCII DataBase

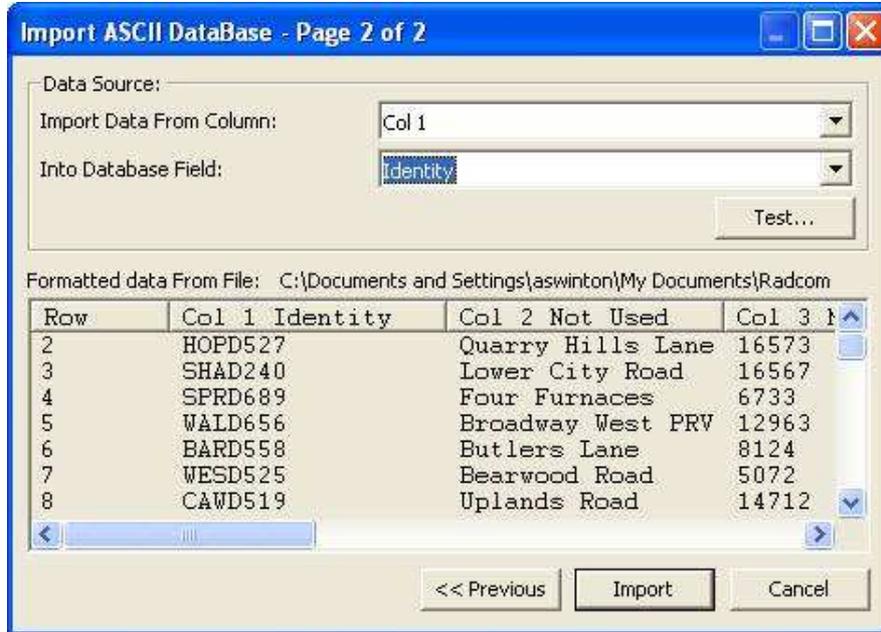
In pop up select Delimited, and Enter Delimiting Character is , (comma)  
Start import at row is 2 as you have a header row  
End import at last row (in this case 41 )





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Click on Next



- In import data from Column in this example
- Col 1 > Identify
- Col 2 > Location Name
- Col 3 > Serial Number
- Col 4 > SMS Number

Now click import

This will transfer the data to Radwin Database for each of the surrogate loggers and allow you to view the data using Radwin view as normal

**Document History:**

Edition	Date of Issue	Modification	Notes
1st	03/01/13	Release	
2nd	17/09/15	Format update	