| | | Ref: FAQ0274 | Version: 1.0 |
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| | | Title-Radwin Database –move files | |
| | | Made By: AB   21/09/15 | (Issue 2) |

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### Radwin Database – how to Manually move files in your Database from one location to another
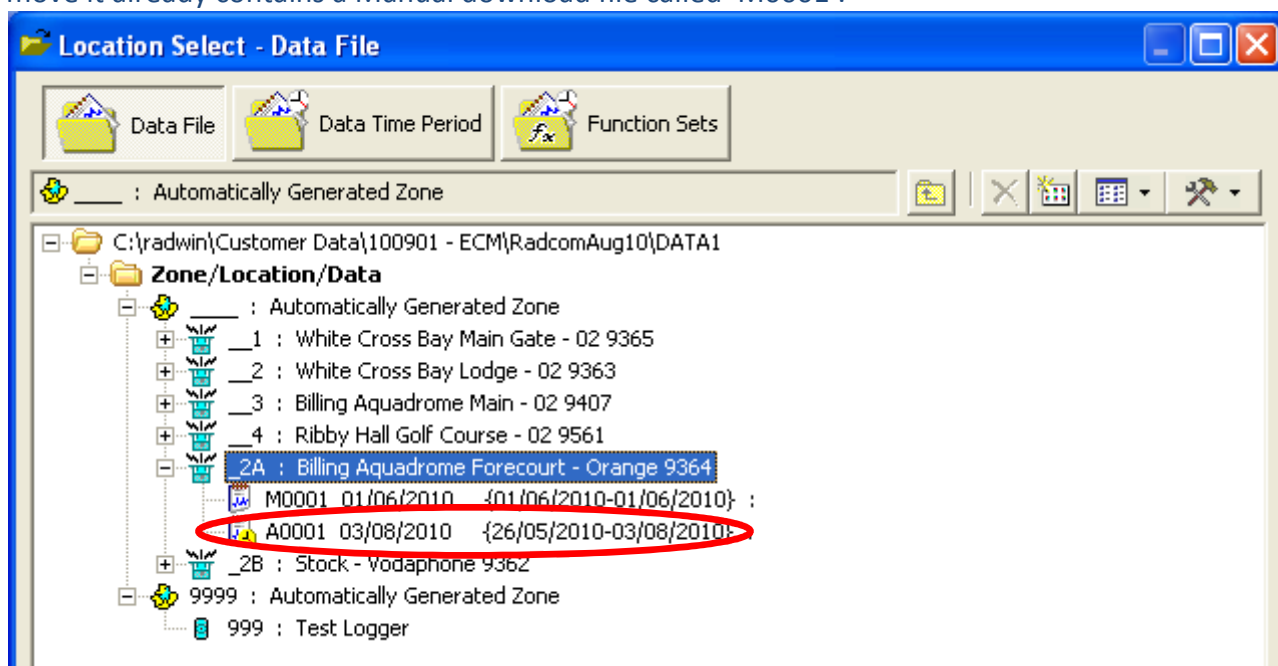
To move previously downloaded files in your database to a different location, you will need to manually move them within your database.

**It is recommended that you make a backup of your database incase anything is done incorrectly it may cause problems with your database.**

The below example will use a Zone called '____' and a location called '_2A' where the Manual download file is incorrectly located and will need to be moved to a Zone called '9999' and a Location called '999'.

Before you begin you will need to know the name of the manual downloaded file.  To find this out, open Radwin View click File → Open and then navigate to the location where the Manual download file is saved.  The below example shows a Manual download file called 'M0001'.

Note: You will not be able to move the Manual download file if the location where you are to move it already contains a Manual download file called 'M0001'.



You will need to navigate to where you have Radwin database installed (typically C:\radwin\DATA).

Here you will see a folder with the Zone name in it.  This will be Preceded with an 'R' and proceeded with '___' (the Zone name).  For the above example, this would be called 'R_____' (as below).
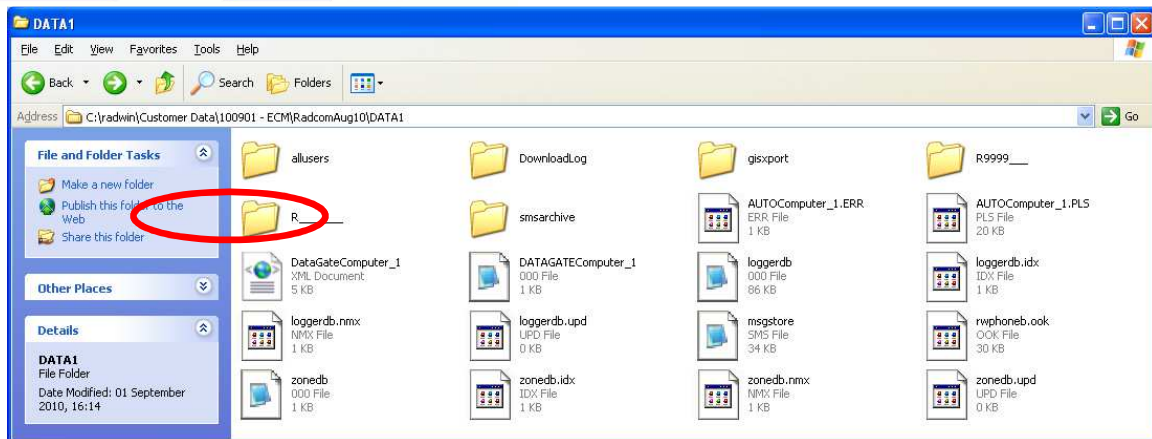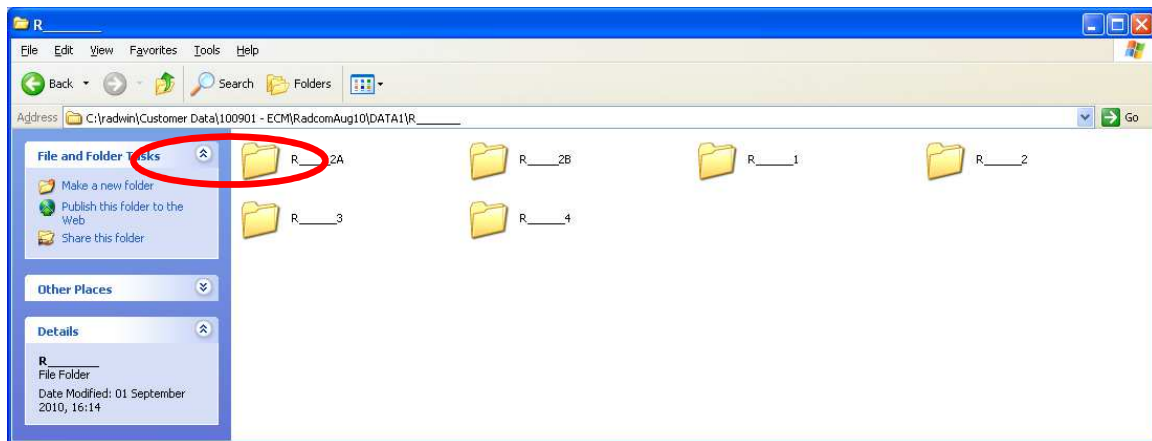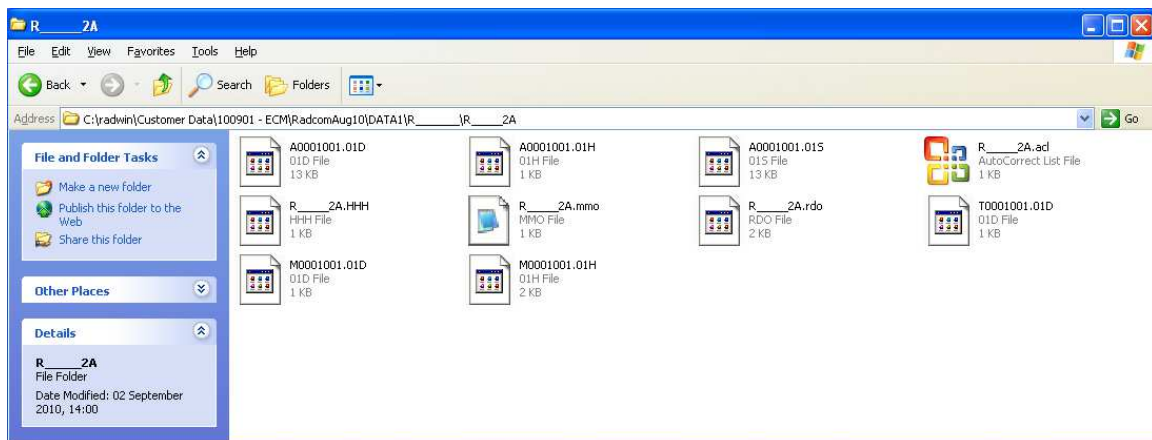
Within this folder will be more folders with the Zone and Location names in.  For the above example, this would be called 'R_____2A' (as below).



Within this folder are the details of the logger, with any auto or manually downloaded files.



You will need to cut any files from here which begin with M0001 (the Manual download file name) and move them to the new location.
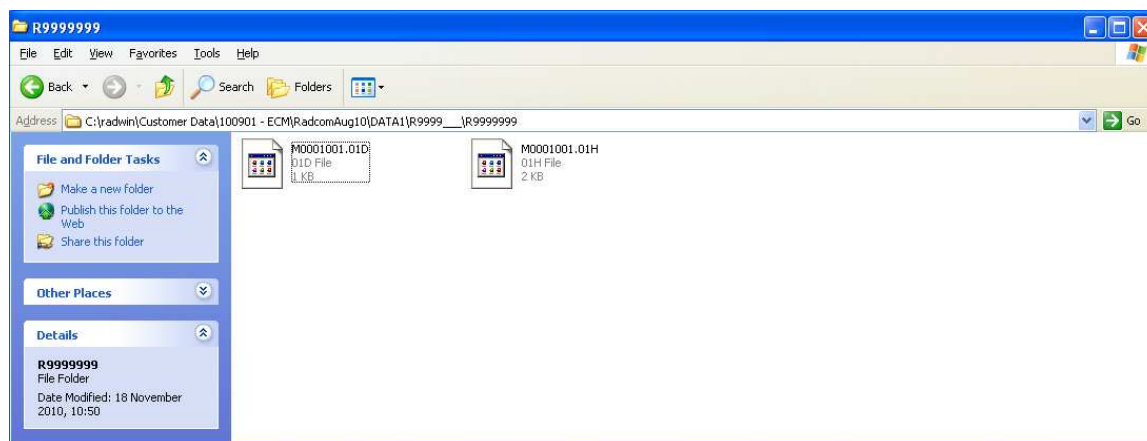
Go back to the main folder of your Radwin database (typically C:\radwin\DATA) and navigate to the folder required using the above method, which in this example would be 'R9999___' then 'R9999999' and paste the Manual download files here.



Now if you go into Radwin View, and open the Zone and Location where you copied the files, you will now be able to view the logger data.

**Document History:**

| Edition | Date of Issue | Modification | Notes |
|---|---|---|---|
| 1st | 03/01/13 | Release | |
| 2nd | 21/09/15 | Format update | |
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